

The table below offers a structured approach for monitoring student progress, identifying concerns, and implementing targeted support strategies. The table outlines specific data-driven actions and interventions for each day of the week, along with time-saving ideas and helpful resources. By following this practical framework, instructors can create a more responsive, personalized, and engaging learning experience for their students.

	<p>Review Last Week's Activity:</p> <ul style="list-style-type: none"> ○ Review logins, page views, and material interactions. ○ Identify students with low engagement based on activity indicators (e.g., infrequent logins, limited interaction with key modules). ○ Use analytics dashboards with visualizations (e.g., bar charts) to identify trends in student activity. <p>Filter data to focus on key engagement indicators (e.g., login frequency, specific content interactions, quiz completion rates).</p>	<p>Use pre-built dashboards or create custom dashboards for quick access to key engagement metrics.</p> <p>Leverage filtering options in analytics reports to focus on specific student groups or activities.</p> <p>Schedule automated reports to run on Mondays, for a quick overview of the past week's activity.</p>	<p>Use course analytics</p> <p>Filter analytics by student</p>
	<p>Use Monday's data to identify students with low engagement.</p> <p>Create personalized messages that offer support and encouragement.</p>	<p>Use message templates in Canvas to streamline communication.</p> <p>Personalize templates with student names and specific details using message variables (e.g., course module name, office hours' time).</p> <p>Examples:</p>	<p>Message one student</p> <p>Message all students</p>

- o *"Hi [Student Name], I noticed that you haven't logged in much this week. Is there anything I can do to help you catch up?"*
- o

Evaluate overall student engagement and interactions for the week based on data and observations:

- Use Canvas analytics reports to quickly evaluate student progress and intervention effectiveness and identify trends and areas that may need further attention.
- Schedule reports to run automatically on Fridays, providing a summary of the week's intervention impact and key engagement metrics.
- Use pre-defined dashboards or create custom ones for quick access to relevant intervention impact data (e.g., changes in participation rates after personalized messages).
- Annotate dashboards or reports with notes on intervention strategies and their outcomes for future reference and adaptation.