

MEMORANDUM

TO: Institutional Advancement Committee

Mr. Luke M. Hillier, Chair
Ms. Judith O. Swystun, Vice Chair
Mr. Fred J. Whyte (ex-officio)
Mr. Barry M. Kornblau (ex-officio)
Mr. Jeffrey W. Ainslie
Mr. David L. Bernd
Mr. Richard T. Cheng
Dr. Mary Maniscalco-Theberge
Mr. Frank Reidy

FROM: Alonzo Brandon
Vice President for University Advancement

SUBJECT: Institutional Advancement Committee Meeting
December 5, 2013, Agenda

The Institutional Advancement Committee of the Board of Visitors will meet December 5, 2013, from 11:00 a.m. to 12:15 p.m. in the Board of Visitors Room of Webb Center.

ACTION ITEMS

1. Approve the minutes of the September 26, 2013 meeting.

ITEMS FOR REVIEW

Office of University Advancement – Mr. Alonzo Brandon, Vice President for University Advancement, will report on the following items:

1. Dashboard items measuring productivity in the area of University Advancement.
2. College advisory board selection process and membership.

CLOSED SESSION – The members of the Institutional Advancement Committee will receive information related to the items to be discussed in closed session.

Office of Community Engagement – Ms. Karen Meier, Assistant Vice President for Community Engagement, will give an update on programs and activities.

cc: Sebastian Kuhn (Faculty Representative)