



Graduate Assistant  
Student Engagement & Enrollment Services  
Center for Major Exploration & Mane Connect Success Coaching

Job Summary: The Graduate Assistant for the Center for Major Exploration & Mane Connect Success Coaching will provide academic advising, success coaching, and academic support to first and second year students. The Graduate Assistant will also help the Assistant Director with student retention initiatives, as needed.

Office Website: <https://www.odu.edu/sees/maneconnect>

Contact: [maneconnect@odu.edu](mailto:maneconnect@odu.edu)

Duties & Responsibilities:

- x Conduct advising meetings related to career and major exploration, academic standing, and course selection
- x Conduct success coaching meetings focused on connecting students to resources and assisting them with making and reaching their academic goals
- x Assist a fulltime staff member with teaching University Orientation (UNIV 100)
- x Monitor their student's academic performance related to early alert grades and academic status
- x



Knowledge and Skills Derived from Experience: