

**OLD DOMINION UNIVERSITY
ACCOUNTS PAYABLE PROCEDURE MANU**

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Title: Reconciling and Reimbursing a Departmental Petty Cash Fund

Procedure: 6-812

EXHIBIT 1



FORM PC-1
Revised 03/25/2011

UNIVERSITY PETTY CASH EXPENDITURE REIMBURSEMENT FORM

Date: _____ Department Name: _____

Payee Name: _____ Payee UIN#: _____

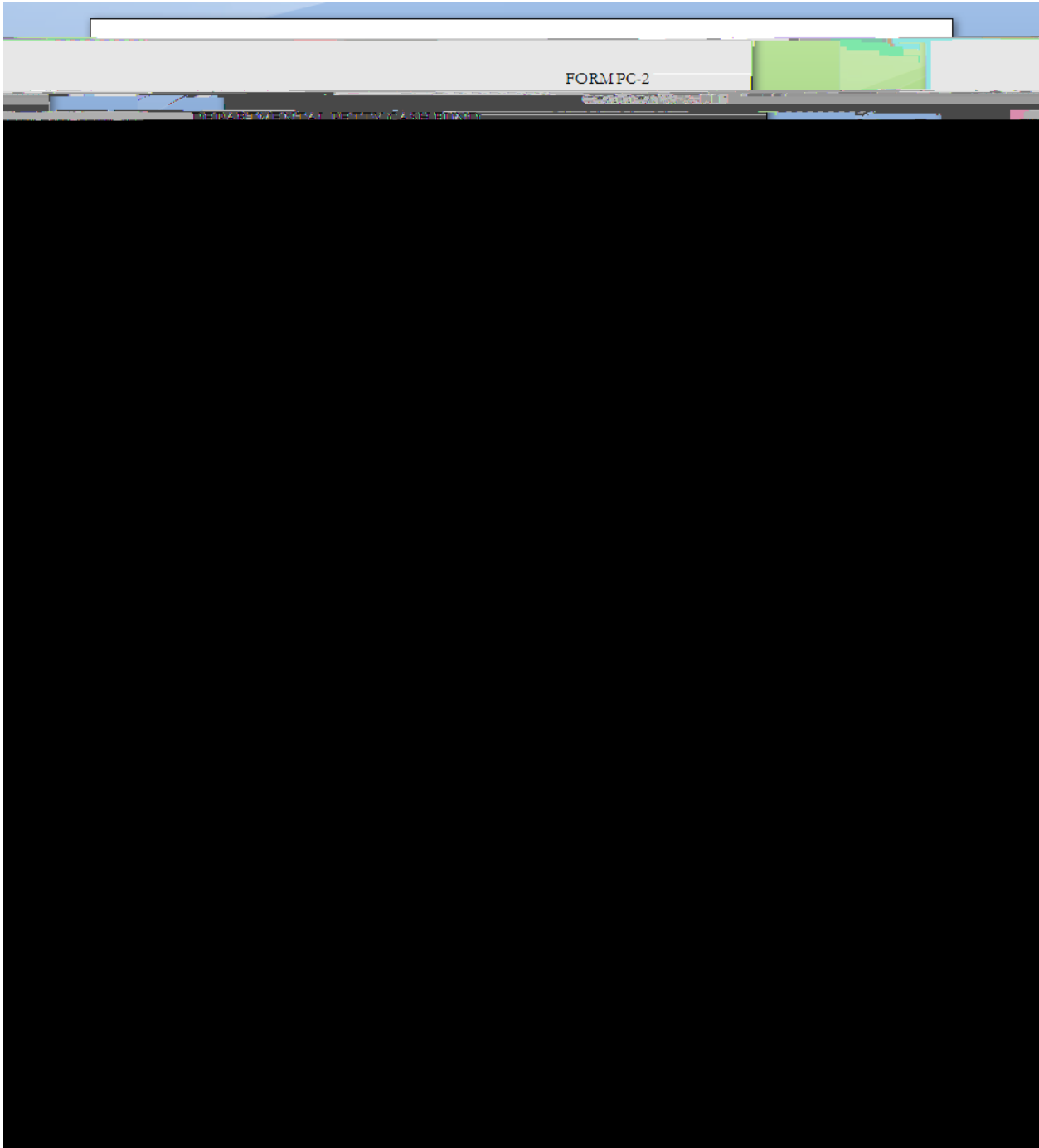
Payee Permanent Address _____

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EXHIBIT 2



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EXHIBIT 3

