## OLD DOMINION UNIPOERSIT Un9bla(I) SNIP

Travel Registry program and the international emergency medical and assistance services insurance.

## Travel not covered by this policy includes:

- Domestic travel on University Business
- Personal travel
- Registered student organization travel
- Student travel to destinations with an elevated U.S. Department of State Travel Advisory as defined in Section F.4. (unless a waiver is granted by the University Travel Oversight Committee (UTOC)
- Employee or student travel to destinations with a Centers for Disease Control and Prevention (CDC) Warning Level 3 (e)13.CeWg).8-[d)2.2 (e)-3 (fin)2.3 (e)-3 (d)2.2 (ins)1.7 (ti)2..4 (9)-2.4 (C)-0.T6Tw 1. 0

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- 4. U.S. Department of State Elevated Travel Advisories
  - a. Student Travel: The University does not support student participation in educational activities in locations where a U.S. Department of State Travel Advisory Level 4 (Do Not Travel) has been issued, or to any region within a country with an elevated, persistent, or transient health, safety, or security issue (e.g., U.S. Department of State Travel Advisory Level 3 or Centers for Disease Control and Prevention (CDC) Level 2 or 3, or other unique safety issue concerning to the University). Students will not receive University sponsorship including credit for academic programs, financial aid and scholarships, funding for research, or endorsement of co-curricular and extracurricular activities if traveling to these countries without approval. All travel advisories are updated regularly and can be accessed at the U.S. Department of State website. See Section 6 for information on filing a petition/waiver for approval of travel to a prohibited area Students are required to contact a CGE staff member prior to beginning the petition process to ensure the petition/waiver is warranted.
  - b. Faculty/Staff Global Travel: The University does not support faculty and staff travel activities in locations where a U.S. Department of State Travel Advisory Level 4 (Do Not Travel) has been issued, or to any region within a country with an elevated, persistent, or transient health, safety, or security issue (e.g., U.S. Department of State Travel Advisory 3 or CDC Level 2 or 3, or other unique safety issue concerning to the University). Faculty and staff will not receive University support if traveling to these countries without approval. All travel advisories are updated regularly and can be accessed at the <a href="U.S. Department of State website">U.S. Department of State website</a>. See Section 6 for information on filing a petition for approval of travel to a prohibited area.
  - c. The UTOC reserves the right to withdraw its approval at any time, should the conditions presented in an application for

- (6) Additionally, group members must adhere to university guidelines for managing health, safety, and security abroad as outlined by the Office of Risk Management and Office of Emergency Management.
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- (12)To be eligible to lead student programs abroad, individuals must attend the Risk Management/Emergency Management Program Organizer Training once every two years, at a minimum.
- (13)Program organizers must provide a comprehensive pre-departure orientation to all group members before departing the U.S. and another, more targeted, orientation within two days of arriving on site. All group members must attend.
- 8. Individual Student Travel Responsibilities of Participants

Students participating individually (i.e., not as a member of an ODU group) on any study abroad program affiliated with the University (i.e., governed by a student exchange agreement, MOU, or contract provider) must:

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b.	. University students, or groups of students, participating in a global education program th is not University-supported may do so	at

POLICY HISTORY ************************************	*********			
Policy Formulation Committee (PFC) & Responsible Officer Approval to Proceed:				
/s/ Robert Wells	February 26, 2024			
Responsible Officer	Date			
Policy Review Committee (PRC) Approval t	o Proceed:			
/s/ Donna Meeks	March 21, 2023			
Chair, Policy Review Committee (PRC)	Date			
<b>Executive Policy Review Committee (EPRC)</b>	) Approval to Proceed:			
/s/ Chad A. Reed	March 5, 2024			
Responsible Oversight Executive	Date			
<b>University Counsel Approval to Proceed:</b>				
/s/ Allen T. Wilson	March 12, 2024			
University Counsel	Date			
Presidential Approval:				
/s/ Brian O. Hemphill, Ph.D.	March 15, 2024			
President	Date			
Policy Revision Dates: October 1, 2020;	January 24, 2022; March 15, 2024			
Scheduled Review Date: March 15, 2029				